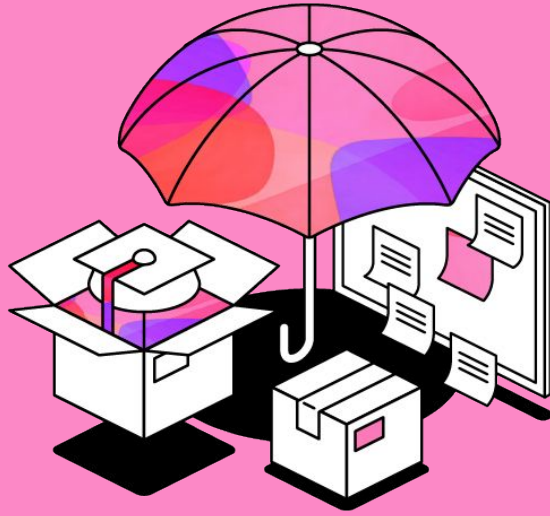




Glean

and how can it help in class





What is Glean?

What is Glean and how can it help? 🤔

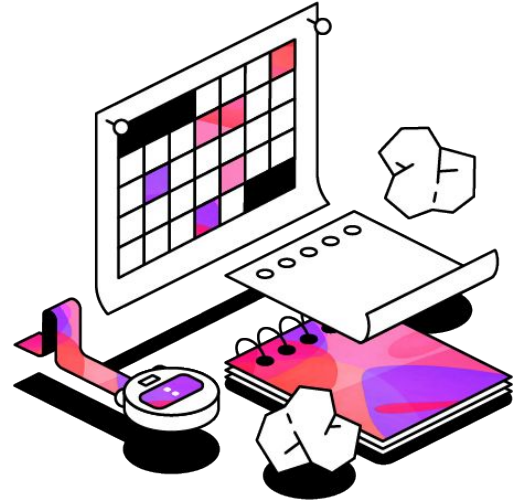
Glean is a web and mobile note taking and study tool that's designed to capture everything from your class.

- Capture and organise your lecture notes
- Improve grades
- Boost confidence
- Reduce stress in the classroom



Record classes, add notes, slides, transcripts and more.

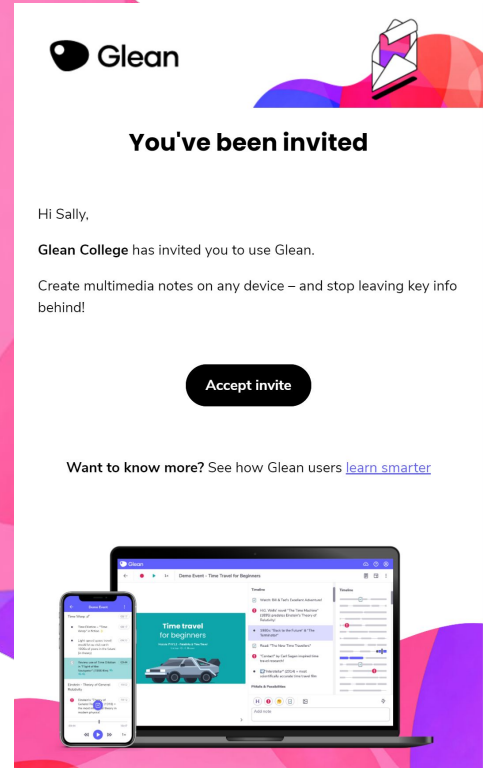
- ✓ Record your classes and turn the audio into text
- ✓ Import class slides
- ✓ Add definitions
- ✓ Task setting
- ✓ Insert images to enhance your notes



Getting Started with Glean...

- Make sure to check your inbox for an invitation like this 🙌
- Click to accept, set a password, and you're good to go!

Remember to bookmark Glean in Google Chrome so you can locate it easily ready for class! 🚀

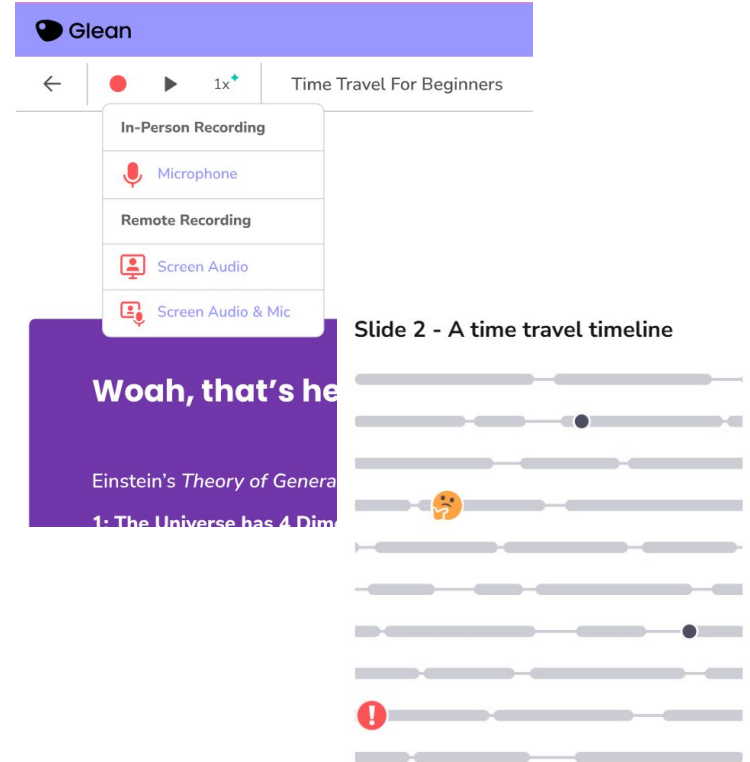




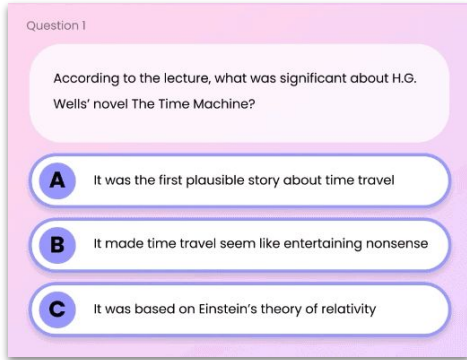
Key Features

Record your class, and turn the audio into text at the click of a button.

- 👉 Record everything, miss nothing.
- 👉 Flag important moments in class using our labels
- 👉 Transcribe audio into text and copy into your notes to edit!
- 👉 Select the language your audio is spoken in order to *improve the accuracy of the transcript*.

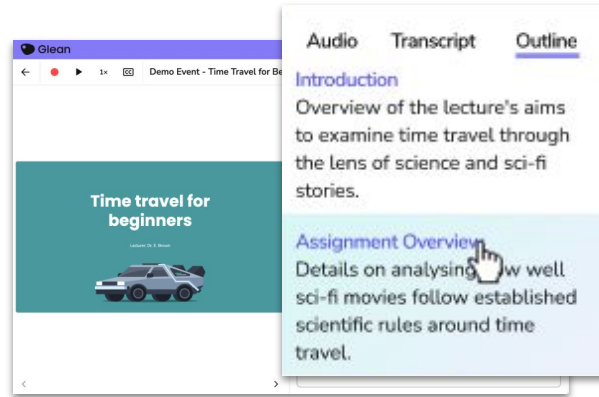


Key features and how they can support learning in class



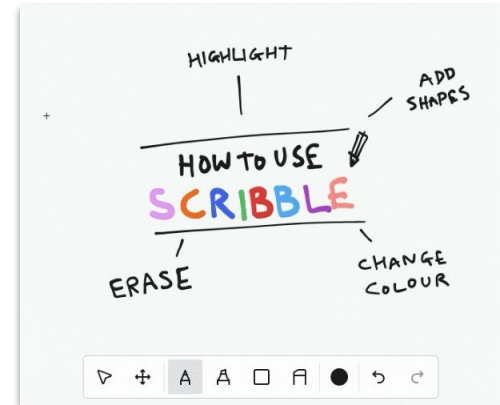
Quiz Me

You can now test yourselves on class content using AI which provides multiple choice questions.



Outlines

Glean will automatically provide summaries of your transcript to help you find those key moments easier.

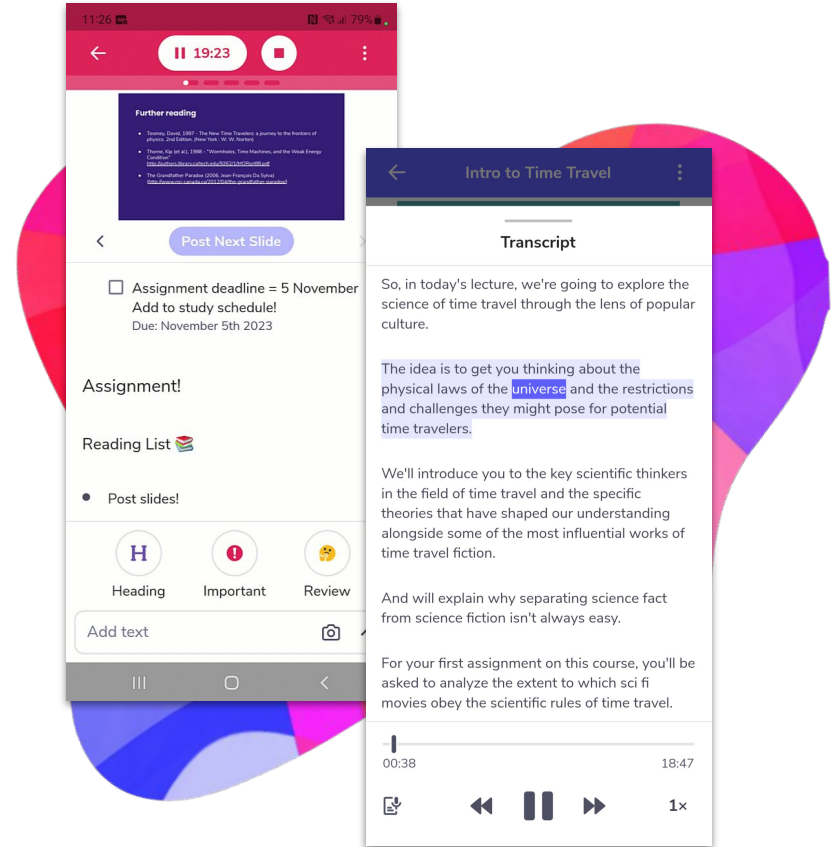


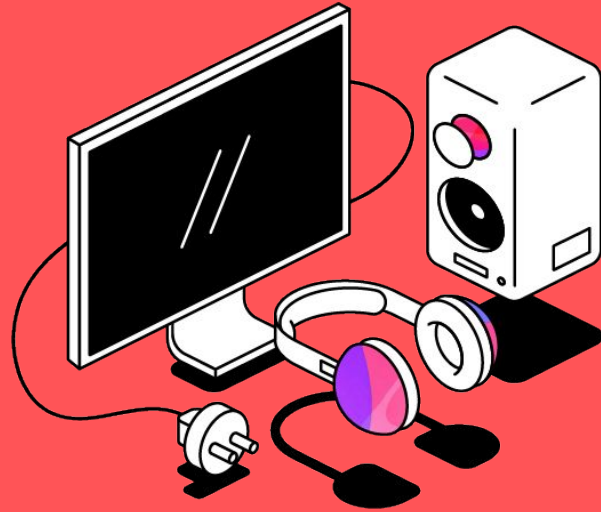
Scribble

You can now access handwritten notes within Glean. Draw, doodle and engage in class better than ever before.

Glean Mobile App

- ✓ Record classes from mobile device
- ✓ Review recordings
- ✓ Syncs automatically to laptop
- ✓ Transcribe the recordings
- ✓ Take a photo 📷 and add to the recording



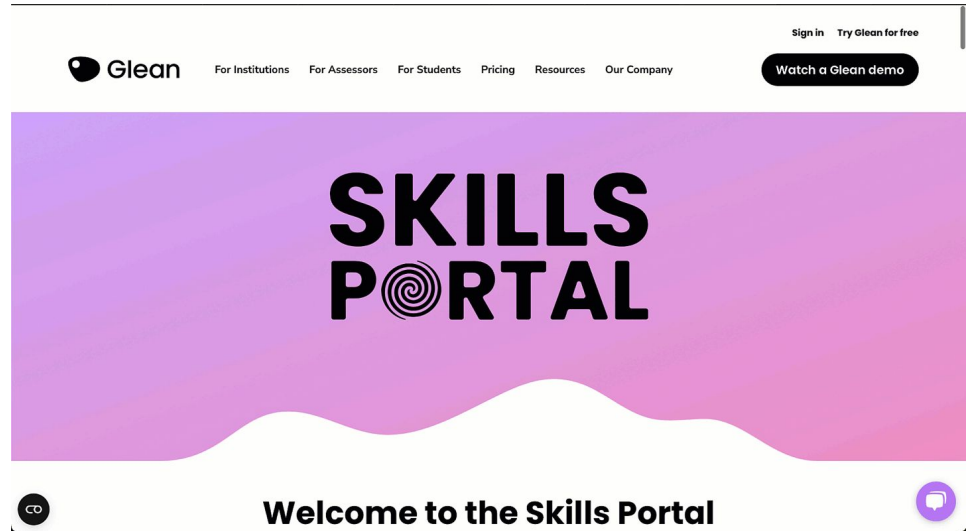


Resources and Support

Skills Portal

- ✓ Bite-sized videos on specific features within Glean
- ✓ Recording audio
- ✓ Using recordings
- ✓ Organising your notes

glean.co/skills-portal



Glean Live Tutorials

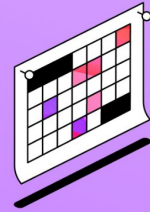
👉 A demo of Glean's key features, to get you all set for class

👉 Learn how Glean will help you become a better note taker & boost your grades

👉 Discover why note taking is vital for your studies

👉 Q&A session with Glean

New dates added regularly!



Glean Live Tutorial

Choose a live Zoom group tutorial session from the dropdown below.
Sessions will last around 20 minutes.

Select your tutorial date

Customer Support

Remember, the Glean customer support team are always on hand to answer any technical questions you have about Glean.

All you have to do is email: support@glean.co

You can also look for answers to your questions in the Glean Help Center: <https://help.glean.co/>

The articles are split into sections to help you quickly access an answer to your question.

