



Assessor Justifications

Disability related note taking challenges

Note taking can be hard, especially for those with additional learning needs. Here are some common challenges that people can often face when trying to take notes in education and the workplace.

Disability	Challenge
Specific Learning Difficulties (SpLD) e.g. Dyslexia, and Dyspraxia	<ul style="list-style-type: none">▶ Individuals with dyslexia may struggle to process spoken information quickly enough to transcribe it effectively, leading to missed details.▶ Dyspraxia and dysgraphia can impair fine motor skills, making handwriting slow, illegible, or physically tiring.▶ Organising thoughts and structuring notes can be difficult, especially for those with dyspraxia, affecting coherence and usefulness of notes.▶ Working memory challenges can make it hard to hold information in mind while simultaneously writing it down, leading to information loss.
Anxiety and Mental Health (including Generalised Anxiety Disorder - GAD)	<ul style="list-style-type: none">▶ Intrusive thoughts, worry, or heightened self-consciousness can significantly impair concentration, making it harder to listen and focus.▶ Anxiety can interfere with memory encoding and retrieval, making it difficult to recall key points even if they were briefly noted.▶ Physical manifestations of anxiety, such as restlessness or tremors, can make the act of writing or typing uncomfortable or difficult.▶ The pressure to capture everything can be overwhelming, leading to mental blockages or a complete inability to start or continue note-taking.
Hearing Loss	<ul style="list-style-type: none">▶ Even with hearing aids, processing spoken language in noisy environments can be exhausting and lead to misinterpretations.▶ Relying on lip-reading requires intense visual focus, diverting attention from the act of writing notes.▶ Tone of voice, emphasis, and subtle cues can be missed, leading to an incomplete understanding of nuances in the spoken word.▶ The constant effort required to listen and understand can lead to significant auditory fatigue, reducing the capacity for sustained note-taking.
Physical Disability and Chronic Pain	<ul style="list-style-type: none">▶ Sustaining a writing or typing posture for extended periods can be difficult or impossible due to pain, fatigue, or limited mobility.▶ Impaired hand or arm function can reduce writing or typing speed and legibility, making it hard to keep up with the pace of a lecture.▶ Chronic pain can be a constant distraction, making it difficult to focus on the content and the act of note-taking.▶ Physical barriers in lecture halls or meeting rooms (e.g., unsuitable desks) can prevent comfortable and effective note-taking.

How Genio Notes supports these challenges

Our simple 4 stage note taking process helps people take better notes, boost confidence and reduce stress, and it really does work! In a recent user survey, 84% of students say that Glean has helped them achieve better grades.

Step 1. Capture all of the information

- ▶ Record every word without missing a thing
- ▶ Import and annotate presentation slides and PDFs
- ▶ Attach labels, notes, tasks and scribbles
- ▶ Works in-person or online, on any device



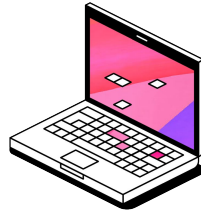
Step 2. Organise your notes and time

- ▶ Transcribe recorded audio into text
- ▶ Generate an outline of the topics covered
- ▶ Organise notes into collections
- ▶ Perform quick keyword searches



Step 3. Refine notes at your own pace

- ▶ Listen back to key moments at your pace
- ▶ Improve clarity with 'audio clean-up'
- ▶ Use 'Focus Timer' to plan study sessions
- ▶ Add notes, definitions, images and links



Step 4. Apply what you have learned

- ▶ Test your knowledge with our quizzing tool
- ▶ Review notes in a 'Reading View'
- ▶ Export notes or print them out
- ▶ Access notes across all of your devices



Different versions available to recommend

There are 2 versions available to recommend, Genio Notes and Genio Notes + Captions. We offer specific packages for those with Disabled Students Allowance (DSA) and Access to Work (AtW) funding, and a general package for all other users.

DSA Edition		
Product Name	Subscription Length	Availability
Genio Notes for DSA	4 Years	<ul style="list-style-type: none">Only available to UK students eligible for DSA funding.Can also be recommend with a 'Mobile Bundle' (microphone and powerbank).
Genio Notes + Captions for DSA	1 to 5 Years	
AtW Edition		
Product Name	Subscription Length	Availability
Genio Notes for AtW	3 Years	<ul style="list-style-type: none">Only available to UK employees eligible for AtW funding.
Genio Notes + Captions for Atw	3 Years	
Individual User Edition		
Product Name	Subscription Length	Availability
Genio Notes for Individuals	1 to 4 Years	<ul style="list-style-type: none">Available to all other users individual users in education or the workplace in the UK, Ireland, USA and Canada.
Genio Notes + Captions for Individuals	1 to 4 Years	

Guidance on recommending a microphone

Some users will not need an external microphone as the in-built microphone will be sufficient. However, if you determine that an external microphone will be helpful, we would recommend you consider the following options:

DSA Mobile Bundle

- ▶ **Availability:** Can be recommend as an option for DSA funded students only.
- ▶ **Includes:** Directional microphone and a portable powerbank.
- ▶ **Suitability:** Best suited to students using Genio Notes on a mobile device.



Andrea SG-110

- ▶ The [Andrea-SG-110](#) is an analogue microphone, that works on most devices
 - Includes a USB-C adapter for devices without a 3.5mm audio port
 - For devices with a lightning port, you will need a separate [Lightning to 3.5mm adapter](#)



Samson Go

- ▶ The [Samson Go](#), is a USB mic, compatible with laptops and desktops
 - Includes USB cable, cable clip and carry case
 - Includes a 3.5mm headphone output



Sample justifications for Genio Notes

Below are some sample statements that could be used to justify recommending Genio Notes. These can be used in the 'recommended strategies' section of a needs assessment report.

Genio Notes

USER_NAME experiences challenges accessing spoken information in lectures, meetings, collaborative sessions, and while working independently, impacting their ability to take effective notes, actively engage in discussions, and maintain pace with the delivery of information. This negatively affects their performance and overall experience.

Genio Notes is recommended as it will enable them to use their laptop or mobile device to make personalised recordings of in-person and remote events. Instead of struggling to listen and write simultaneously, which can be particularly challenging, they can efficiently capture spoken information, quickly add brief text notes, tag key moments for later review, highlight important tasks, and insert presentation slides, allowing them to maintain focus and actively participate.

They can then revisit their recordings as many times as they need, transcribe audio into text to aid comprehension, efficiently review key moments, playback relevant sections, adjusting the speed and improving the audio clarity, and create more comprehensive and structured notes independently, and at their own pace.

While other options were considered, Genio Notes was chosen for its efficacy in addressing **USER_NAME** specific needs, its cost-effectiveness, its wide range of note-taking tools that support various learning preferences, and its unique ability to continue working effectively even when the user can't access an internet connection.

Genio Notes will empower them to access information and take notes independently, without limitations, and its intuitive design will also reduce reliance on 1-2-1 support and training, promoting even greater autonomy.

Sample justifications for Genio Notes + Captions

Important: Student Finance England (SFE) will only approve Genio Notes + Captions for students with a hearing impairment who need captions to access online study materials only. This restriction does not apply elsewhere.

Genio Notes + Captions

USER_NAME experiences challenges accessing spoken information in lectures, meetings, collaborative sessions, and while working independently, impacting their ability to take effective notes, actively engage in discussions, and maintain pace with the delivery of information. This negatively affects their performance and overall experience.

Genio Notes + Captions is recommended as it will enable them to use their laptop or mobile device to access accurate and unlimited live captions of both in-person and remote events, facilitating engagement and participation, and creating a more equitable learning environment. Although live captions may sometimes be made available through other means, access to Genio Notes + Captions ensures that they have the flexibility to caption all learning activities, including seminars, meetings, informal group work, and when accessing 3rd party media. Crucially, this promotes independent learning and reduces the need for additional support staff or interventions.

Genio Notes + Captions also includes a range of note taking features that will provide further support and help meet their needs. The recording and annotation features of Genio Notes + Captions means that instead of struggling to listen and write simultaneously, they can efficiently capture spoken information, quickly add brief text notes, tag key moments for later review, highlight important tasks, and insert presentation slides, allowing them to maintain focus and actively participate.





They can then revisit their recordings as many times as they need, transcribe audio into text to aid comprehension, efficiently review key moments, playback relevant sections, adjusting the speed and improving the audio clarity, and create more comprehensive and structured notes independently and at their own pace.

While other options were considered, Genio Notes + Captions was chosen for its efficacy in addressing **USER_NAME** specific needs, its cost-effectiveness, its range of live captioning and note-taking tools that support various learning preferences, and its ability to continue working effectively even when the user can't access an internet connection.

Genio Notes + Captions will empower them to access information and take notes independently, without limitations, and its intuitive design will also reduce reliance on 1-2-1 support and training, promoting greater autonomy.

Funding schemes and purchasing methods

There are a number of funding schemes in the UK and North America that can help users access Genio Notes. There are also multiple ways to purchase, including via resellers, our website or by sending us a purchase order.

Funding Schemes	
 Disabled Students Allowance (DSA)	Support for disabled students studying in higher education in the UK.
 Access to Work Scheme (AtW)	Support for disabled employees working, or looking for work in the UK.
 Vocational Rehabilitation (VR)	Support for disabled individuals in the US, including transition services for students.
 Canadian Student Grant (CSG)	Support for disabled students studying in higher education in Canada.
Purchasing Methods	
Approved Resellers	Contact an approved reseller . (DSA and AtW editions are only available via resellers)
Genio Website	Purchase by card via our website . (Includes an option to buy on behalf of someone)
Purchase Order	Email a PO to orders@genio.co . (Invoices can be paid via cheque, card or bank transfer)
Online Quotations	If needed, you can create a quote online . (Not applicable for DSA and AtW versions)
Additional Information	
Device Compatibility	To check if Genio will work on your device, please visit genio.co/specification .
Accessibility Statement	To view our accessibility statement, please visit genio.co/accessibility-statement .
Data Security Information	For information on data security and practices, please visit genio.co/security .
AI Features FAQs	For information on our AI-powered features, please visit go.glean.co/ai-faq .

Contact details and links to useful resources

If you have any questions or need any further support, please get in touch with a member of the team.



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[Book a Training Session](#)



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[Watch an Explainer Video](#)



Company Details

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